



## newventurefund

### Communities for Just Schools Fund Director of Movement Partnerships

**Location:** Virtual & Remote with limited travel  
**Reports to:** CJSF Co-Director  
**Status:** Exempt (*not eligible for overtime*) This position may require 40+ hours per week which entitles the employee to be eligible for medical, dental, vision, retirement, and vacation benefits; as well as standard life, disability, and AD&D insurance from New Venture Fund and others offered within the CJSF culture.

#### POSITION SUMMARY

The Director of Movement Partnerships will lead Communities for Just Schools Fund's (CJSF) grantmaking strategy development and implementation and take primary responsibility for building and nurturing healthy partnerships with education justice movement organizers - our community partners and others. The Director of Movement Partnerships will manage CJSF's grantmaking and facilitate network-building efforts with and for our community partners and other movement actors. The Director of Movement Partnerships will work in coordination with other staff to recommend and take action to resource capacity-building efforts for partners, ensure partners' needs and perspectives are considered and uplifted in network partner spaces, convene learning exchanges responsive to partners' interests and needs, and build narrative power.

#### KEY RESPONSIBILITIES

The Director of Movement Partnerships will steward CJSF's relationships with, resourcing of, and collaboration with our community partners (grantee partners):

##### Grantmaking Strategy and Implementation

- Lead visioning, development, implementation, and refinement of CJSF's grantmaking systems, processes and practices across all partner cohorts - general support, place-based, connectivity, corollary and rapid response.
- Identify potential new partners and recommend grantmaking priorities in line with CJSF's grantmaking and fundraising goals.
- Conduct and manage due diligence, ensuring that grant-making procedures comply with all federal, state and local laws and regulations while thoughtfully maintaining CJSF's commitment to streamlined grant application and reporting processes for partners.
- Work with CJSF staff to implement and continuously refine grant-making strategies and connections to technical assistance and capacity-building support.
- Prepare and present written summaries, analysis documents, articles, and presentations to track and communicate CJSF's grantmaking efforts to internal and external audiences.

## **Partner Connections and Support**

- Develop strong, trust-based working relationships with partners to ensure CJSF's actions and investments are supportive of their priorities, demands, and needs.
- Maintain contact lists and curate connections among existing and potential partners - including through coordinating and convening regular partner calls and conversations, and collaborate with other team members to ensure partners' connections to and with CJSF's broader network - including donor members and network partners.
- Identify programmatic and operational support needs in the field and contribute to the design, coordination, and roll-out of technical assistance and capacity-building efforts in support of CJSF's partners.
- Assist with educating donor members, network partners, and others about CJSF's partners, organizing, and the education justice movement's priorities and demands.

## **Operations and Engagement**

- Pursue creative opportunities with staff and other colleagues to further CJSF's mission and serve the best interests of grantee partners through a variety of methods other than grant-making, including convening, technical assistance, serving on committees and task forces, public speaking, podcasts, blog posts, and op-eds.
- Help shape and implement narrative and programmatic strategies aligned with the expertise and needs of CJSF's partners and the education justice movement - including collaborating with other team members, partners, and network partners to ensure CJSF actively advances federal strategies aligned with our partners' needs and demands.
- Keep current on issues of importance to the Fund and the grantees by literature review, contact with social and professional communities, and participating in and attending relevant conferences, working groups, coalitions, and events.
- Assist with preparation of reports to CJSF donor members and others on plans for and results of Fund grant-making and initiatives.

## **REQUIRED QUALIFICATIONS**

- A demonstrated commitment to advancing intersectional racial justice and equity, building Black/Brown solidarity, and advancing healing and wellness in movement spaces;
- Deep understanding of community organizing praxis and theories of change (including base-building, leadership development, & political education)
- Knowledgeable about the power, needs, and unique challenges faced by youth, educator, and caregiver of color-led organizations and of intergenerational and multi-cultural community organizations.
- Knowledge of and experience with these issue areas addressed by CJSF partners as they relate to racial justice in education: school climate, discipline, and safety; police abolition; culturally relevant-sustaining curriculum and pedagogies; social-emotional learning; queer and indigenous liberation; disability justice; restorative and transformative justice; privatization and disaster capitalism;

- Deep knowledge of the harms of exclusionary discipline and law enforcement referrals from schools and the rationale/imperative for the liberatory education framing and remedies/strategies being elevated by CJSF partners and the education justice movement;
- Excellent written and verbal communication skills;
- Strong planning, administrative, and organizational skills

## PREFERRED QUALIFICATIONS

- Relevant experience in philanthropy
- Spanish proficiency and/or fluency
- Knowledge of budgeting and financial management
- Experience with social media and communications strategies

## ATTRIBUTES

- Exceptional attention to detail paired with a broad perspective and thought leadership
- Superb interpersonal and relationship-building skills
- Sense of humor
- An ability to work collaboratively in a team environment
- Initiative, reliability, and consistent follow-through across a varied workload
- Readiness to work independently when needed, to take on new tasks, and to give and receive feedback as needed
- Self-starter who takes initiative to utilize available resources and make recommendations for innovative solutions to existing problems and strategies for anticipated challenges

## COMPENSATION AND BENEFITS

The salary range for this position is \$95,000 to \$115,000 yearly, commensurate with experience, plus a competitive benefits package that includes health coverage, retirement benefits, paid sick leave, vacation and holidays, professional development support and more.

## APPLICATION PROCESS

To let us know you're interested, please send a cover letter and resume as one combined PDF to the Communities for Just Schools Fund at [info@cjsfund.org](mailto:info@cjsfund.org). Please also cc: [ASmith@cjsfund.org](mailto:ASmith@cjsfund.org). Use the subject line: Director of Movement Partnerships. Position open until filled. No phone calls, please.

## ABOUT US

[Communities for Just Schools Fund \(CJSF\)](#) is a national donor collaborative that supports the power of grassroots organizing to transform schools. CJSF currently resources 64 partner organizations across 22 states, the District of Columbia, Puerto Rico, and Ontario, Canada.

Twitter: [@justschools](#) | Email: [info@cjsfund.org](mailto:info@cjsfund.org)

### [New Venture Fund Careers](#)

The Communities for Just Schools Fund is a project of New Venture Fund (NVF), a 501(c)(3) public charity that incubates new and innovative public-interest projects and grant-making programs. NVF is committed to attracting, developing and retaining exceptional people, and to creating a work environment that is

dynamic, rewarding and enables each of us to realize our potential. NVF's work environment is safe and open to all employees and partners, respecting the full spectrum of race, color, religious creed, sex, gender identity, sexual orientation, national origin, political affiliation, ancestry, age, disability, genetic information, veteran status, and all other classifications protected by law in the locality and/or state in which you are working.

**New Venture Fund COVID-10 Vaccination Policy:**

To center the safety and well-being of its employees, Communities for Just Schools Fund requires that any employee who is required to conduct in-person activities for their job must be fully vaccinated against COVID-19 within four weeks of their start date. This position may require candidates to be fully vaccinated against COVID-19. Accommodations may be sought and approved in accordance with the law by contacting human resources at [HR@newventurefund.org](mailto:HR@newventurefund.org).